



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

DR. KENNETH M. STONE, CPA
Internal Audit Executive

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December 16, 2009

Carleen Reck, Executive Director
Society of St. Vincent de Paul
100 N. Jefferson Ave
St. Louis, MO 63103

RE: Supportive Housing Program (SHP) (Project #2010-HOM02)

Dear Ms. Reck:

Enclosed is a report of the fiscal monitoring review of the Society of St. Vincent de Paul, a not-for-profit organization, SHP program, for the period May 1, 2009 through July 31, 2009. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of the Society of St. Vincent de Paul. Fieldwork was completed on September 30, 2009.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis Department of Human Services (DHS) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 622-4723.

Sincerely,

Dr. Kenneth M. Stone, CPA
Internal Audit Executive

Enclosure

cc: Patrick Brennan, Fiscal Manager, DHS
Antoinette Triplett, Manager II, Homeless Services - DHS



CITY OF ST. LOUIS

**DEPARTMENT OF HUMAN SERVICES (DHS)
SUPPORTIVE HOUSING PROGRAM (SHP)**

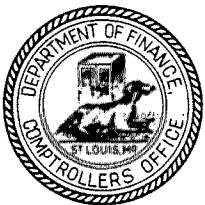
**SOCIETY OF ST. VINCENT DE PAUL
CONTRACT #55572
CFDA #14.235**

**FISCAL MONITORING REVIEW
MAY 1, 2009 THROUGH JULY 31, 2009**

PROJECT #2010-HOM02

DATE ISSUED: DECEMBER 16, 2009

**Prepared by:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS) - HOMELESS SERVICES
SUPPORTIVE HOUSING PROGRAM
SOCIETY OF ST. VINCENT DE PAUL
FISCAL MONITORING REVIEW
MAY 1, 2009 THROUGH JULY 31, 2009**

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INTRODUCTION

Background

Contract Name: Society of St. Vincent de Paul

Contract Number: 55572

CFDA Number: 14.235

Contract Period: May 1, 2009 through July 31, 2009

Contract Amount: \$845,134

The contract provided funds from the Department of Human Services (DHS) Supportive Housing Program to the Society of St. Vincent De Paul (Agency) to provide supportive services to families who are at risk of becoming homeless.

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state and local DHS requirements for the period May 1, 2009, through July 31, 2009, and make recommendations for improvements as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by DHS. Evidence was tested supporting the reports the Agency submitted to DHS and other procedures were performed as considered necessary. Fieldwork was completed on September 30, 2009.

Exit Conference

An exit conference was not considered necessary because there were no current observations.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not fully comply with federal, state and local DHS requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, Project #2009-HOM04, issued April 9, 2009, contained no observations.

A-133 Status

According to a letter received from the Agency, it expended \$500,000 or more in federal funds in its fiscal year ended June 30, 2009, and was required to have an A-133 audit. As of the report date, the Agency's fiscal year 2009 A-133 audit was not completed. A copy will be provided to the Internal Audit Section once it is completed.

Summary of Current Observations

There were no current observations.